



## Site Manager

Marano's Fuel service stations span across the far north region including, Cooktown, Tablelands, Mossman, Port Douglas and Cairns. We also distribute bulk fuel and oil products to businesses and communities throughout North Queensland.

**We have an exciting opportunity for a full-time Site Manager based at our Cooktown site.** The suitable candidate will be customer-orientated, results driven and possess supervisory or management experience.

### About the role

Each day is different for the Site Manager and involves:

- All levels of employee management including – recruiting and training employees as well as rostering, approving leave, ensuring compliance with company policies and procedures and managing performance
- Providing a high level of customer service
- Maintaining a good understanding of computer and fuel systems with the ability to provide general technical support for service station team members
- Managing all aspects of stock control including tyres and spare parts - ordering, displaying, upselling and undertaking stock rotation
- Undertaking general administrative duties - preparing reports, correspondence and maintaining communication with head office

### About you

The successful candidate will possess the following skills and experience:

- Fuel, oil, tyre and spare parts experience advantageous
- High level customer service and communication skills
- Good computer skills with ability to trouble-shoot and resolve technical issues
- Employee management experience and the ability to lead by example
- Ability to work independently and provide direction and guidance to employees
- Attention to detail and ability to complete written reports
- Problem solving skills and ability to make decisions on the spot
- Current unrestricted Queensland Driver's Licence.

### How to apply

If you thrive on being in a fast-paced management position, please submit your resume and cover letter to – [julie.blain@maranos.com.au](mailto:julie.blain@maranos.com.au)